

San Mateo County Harbor District Board of Harbor Commissioners Meeting Agenda

September 2, 2015
6:30 p.m.

Sea Crest School, Think Tank, Room #19
901 Arnold Way
Half Moon Bay, CA 94019

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

A.) Roll Call

Commissioners

Tom Mattusch, President
Nicole David, Vice President
Robert Bernardo, Secretary
Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner

Staff

Glenn Lazof, Interim General Manager
Debra Galarza, Director of Finance
Marcia Schnapp, Interim Administrative Services Manager
Scott A. Grindy, Harbor Master
Debbie Nixon, Deputy Secretary
Steven Miller, District Counsel

B.) Public Comments/Questions –

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

C.) Staff Recognition-

D.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 **TITLE:** **Minutes of Meeting July 14, 2015 - Special**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 2 **TITLE:** **Minutes of Meeting August 5, 2015**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 3 **TITLE:** **Minutes of Meeting August 13, 2015 - Special**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 4 **TITLE:** **Minutes of Meeting August 17, 2015 - Special**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 5 **TITLE:** **Minutes of Meeting August 19, 2015**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 6 **TITLE:** **Minutes of Meeting August 24, 2015 - Special**
 REPORT: Draft Minutes
 PROPOSED ACTION: Approval

- 7 **TITLE:** **Quarterly Investment Balances Report**
 REPORT: Galarza, Report
 PROPOSED ACTION: Accept quarterly investment balances report

- 8 **TITLE:** **Approve Expenditure of Monies in an Amount Not to Exceed \$1,500 to Advertise the Sustainable Seafood Saturday Event on September 26, 2015 and Fish & Fleet Fest on Sunday September 27, 2015**
 REPORT: Lazof, Report
 PROPOSED ACTION: Approve expenditure of monies to advertise for the Sustainable Seafood Saturday and Fish and Fleet Fest

- 9 TITLE: **Award of Contract to ERBCO Construction Services Inc. in an amount of \$50,550 for Repair of Pillar Point Public Hoist**
REPORT: Lazof/Grindy, Memo, Resolution
PROPOSED ACTION: Adopt Resolution 40-15 to approve a contract with ERBCO Construction in an amount of \$50,550

E.) Old Business

- 10 TITLE: **Joint Powers Agreement with City of South San Francisco for Operation of Oyster Point Marina - Information Session**
REPORT: Lazof, Memo
PROPOSED ACTION: Information only

F.) New Business

- 11 TITLE: **Bills and Claims in the Amount of \$650,000**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$650,000 to cover payment of Bills and Claims
- 12 TITLE: **Presentation of California Special District Association Recognition in Special District Governance Certificate to Commissioners Mattusch and Brennan**
REPORT: Schnapp, Memo, Certificates
PROPOSED ACTION: Presentation of Certificates by Vice President David
- 13 TITLE: **Consideration of Redwood City "Guide to City Council Communications & Business Including Procedures for Public Participation." (Commissioner David)**
REPORT: Lazof, Memo
PROPOSED ACTION: Commission may direct Staff to prepare for Commission consideration a new District policy based on consideration of Redwood City Guide
- 14 TITLE: **IT Equipment Paid for and Not Received By District as Described in Letter From Interim General Manager to John Ullom. Information and Discussion Item, (Commissioner Brennan)**
REPORT: Lazof, Memo
PROPOSED ACTION: Information Item, direction may be given to staff for future agenda item

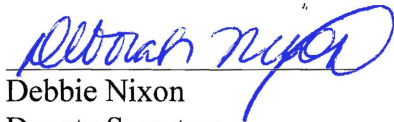
G.) Closed Session

- 21 TITLE: **Conference With Labor Negotiator Pursuant To Government Code 54957.6**
- AGENCY DESIGNATED: Steven Miller
- REPRESENTATIVE: UNREPRESENTED EMPLOYEE: General Manager
- 22 TITLE: **Conference With Legal Counsel – Anticipated Litigation: Government Code Section 54956.9(d)(2). Claim of Debra Galarza**
- 23 TITLE: **Conference with Labor Negotiator Pursuant to Government Code Section 54957.6**
- DISTRICT REPRESENTATIVES: Scott Grindy, Deborah Glasser, Glenn Lazof
- EMPLOYEE ORGANIZATIONS: Operating Engineers Local Union 3 and Teamsters Local Union 856

L.) Adjournment

The next scheduled meeting will be held on September 16, 2015 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco at 6:30 p.m.

Agenda Posted As Required:
August 28th at 11:00 a.m.


Debbie Nixon
Deputy Secretary